

SCOPE & SEQUENCE

Chapter	Topics & Vocabulary	Grammar	Functional Communication	Listening & Pronunciation	Writing
1	<ul style="list-style-type: none"> Describing actions that have occurred Describing actions that haven't occurred yet Discussing duration of activity Discussing things people had done 	REVIEW: <ul style="list-style-type: none"> Present Perfect Tense Present Perfect Continuous Tense Past Perfect Tense Past Perfect Continuous Tense 	<ul style="list-style-type: none"> Expressing surprise 	<ul style="list-style-type: none"> Listening to a narrative about tasks accomplished & indicating these tasks on a checklist Pronouncing reduced <i>have, has, & had</i> 	<ul style="list-style-type: none"> Writing about something you had worked hard to prepare for
2	<ul style="list-style-type: none"> Evaluating people's activities Job interviews Expressing possibility Making deductions Expressing concern about others Apologizing Recounting difficult situations 	Perfect Modals: <ul style="list-style-type: none"> Should have Might have May have Could have Must have 	<ul style="list-style-type: none"> Apologizing 	<ul style="list-style-type: none"> Listening to conversations & reaching conclusions about what people should have done Pronouncing reduced <i>have</i> 	<ul style="list-style-type: none"> Writing about how to do well at a job interview Writing a story about your English teacher Writing about something you should have done differently
3	<ul style="list-style-type: none"> Discussing creative works Describing tasks accomplished Discussing things that have happened Describing accomplishments Securing services Automobile repairs Historical narratives 	<ul style="list-style-type: none"> Passive voice Relative pronouns 	<ul style="list-style-type: none"> Reacting to good news/ Reacting to bad news Discussing opinions 	<ul style="list-style-type: none"> Listening & choosing the best line to continue a conversation Pronouncing reduced auxiliary verbs 	<ul style="list-style-type: none"> Writing about the history of the place where you were born or a place where you have lived Writing about students' rights & responsibilities in your school
Gazette	<ul style="list-style-type: none"> Inventions that changed the world Time line of major inventions Culture concept: Ancient & modern wonders of the world Interview with a photojournalist 	<ul style="list-style-type: none"> Passive voice 	<ul style="list-style-type: none"> Reporting about events Telling about places you would like to visit Describing background, education, & life events Using idiomatic expressions 	<ul style="list-style-type: none"> Listening to radio news reports & interpreting the facts 	<ul style="list-style-type: none"> Writing an e-mail or instant message to tell things that have happened to you recently
4	<ul style="list-style-type: none"> Asking for information Referring people to someone else Reporting a crime Reporting a missing person 	<ul style="list-style-type: none"> Embedded questions 	<ul style="list-style-type: none"> Asking for information Indicating uncertainty 	<ul style="list-style-type: none"> Listening & deciding where a conversation is taking place Pronouncing reduced <i>you</i> 	<ul style="list-style-type: none"> Writing about things you wonder about the future
5	<ul style="list-style-type: none"> Describing plans & intentions Consequences of actions Discussing future events Expressing hopes Making deductions Emergencies 	<ul style="list-style-type: none"> Conditional: Present real (If ____ will) Present Unreal (If ____ would) Hope-clauses 	<ul style="list-style-type: none"> Expressing agreement Asking for & giving reasons 	<ul style="list-style-type: none"> Listening & making deductions based on information heard Pronouncing contractions with <i>would</i> 	<ul style="list-style-type: none"> Writing about what you would do if you won a million dollars on a TV game show
Gazette	<ul style="list-style-type: none"> The expression of wishes and hopes in music Interpreting a table with number facts Culture concept: Traditions and customs for making wishes around the world Interviews with people about hypothetical plans for the future 	<ul style="list-style-type: none"> Present real conditional Present unreal conditional Hope-clauses Passive voice 	<ul style="list-style-type: none"> Making hypothetical statements about the future Describing traditions Using idiomatic expressions 	<ul style="list-style-type: none"> Listening to an automated telephone system & determining the correct number to press for specific needs 	<ul style="list-style-type: none"> Writing an e-mail or instant message to tell about your weekend plans
6	<ul style="list-style-type: none"> Advice Expressing wishes Job satisfaction Expressing ability Asking for & giving reasons Life in cities & suburbs 	<ul style="list-style-type: none"> Present unreal conditional Wish-clauses 	<ul style="list-style-type: none"> Giving a personal opinion 	<ul style="list-style-type: none"> Listening & making deductions based on information heard Pronouncing reduced <i>would</i> 	<ul style="list-style-type: none"> Writing about something in your life you wish for
7	<ul style="list-style-type: none"> Making deductions Discussing unexpected events Expressing wishes & hopes Consequences of actions Rumors 	<ul style="list-style-type: none"> Past unreal conditional (If ____ would have) Wish-clauses 	<ul style="list-style-type: none"> Asking for & giving reasons Empathizing 	<ul style="list-style-type: none"> Listening to conversations & making deductions based on information heard Pronouncing reduced <i>have</i> 	<ul style="list-style-type: none"> Writing about a rumor at school or at work Writing about something in your life you wish you had done, but didn't
8	<ul style="list-style-type: none"> Reporting what people have said Reporting information Leaving, taking, & conveying messages Job interviews Discussing feelings Advice 	<ul style="list-style-type: none"> Reported speech Sequence of tenses 	<ul style="list-style-type: none"> Expressing surprise Indicating lack of prior knowledge Asking for & giving reasons 	<ul style="list-style-type: none"> Listening to conversations & making deductions based on information heard Pronouncing reduced <i>to</i> 	<ul style="list-style-type: none"> Writing about a time when you needed advice
Gazette	<ul style="list-style-type: none"> Job interview skills Interpreting a pie chart with information about job search strategies Determining appropriate job interview behavior Culture: Job interviews around the world Interview with a human resources manager 	<ul style="list-style-type: none"> Imperatives Passive voice Reported speech Sequence of tenses 	<ul style="list-style-type: none"> Describing job interviews Using idiomatic expressions 	<ul style="list-style-type: none"> Listening to voice-mail messages at work 	<ul style="list-style-type: none"> Writing an e-mail or instant message to tell about an interesting conversation you have had
9	<ul style="list-style-type: none"> Verifying Reporting information Congratulating Writing a personal letter Writing a business memo Performance on the job 	<ul style="list-style-type: none"> Tag questions Emphatic sentences 	<ul style="list-style-type: none"> Expressing surprise Initiating topics Expressing opinions Expressing agreement 	<ul style="list-style-type: none"> Listening to conversations & making deductions about who is speaking Tag intonation 	<ul style="list-style-type: none"> Writing a personal letter Writing a memo at work to praise someone's job performance Writing about positive feedback
10	<ul style="list-style-type: none"> Invitations Expressing disappointment Decision-making Consequences of actions Expressing concern about people Asking for assistance 	REVIEW: <ul style="list-style-type: none"> Verb tenses Conditionals Gerunds 	<ul style="list-style-type: none"> Invitations Calling attention to people's actions Apologizing Giving reasons 	<ul style="list-style-type: none"> Listening & making deductions about where conversations are taking place Pronouncing <i>would you & could you</i> 	<ul style="list-style-type: none"> Writing about an important decision you had to make and the advice people offered
Gazette	<ul style="list-style-type: none"> Technology in our lives Interpreting a table with number facts Culture concept: Technology in action around the world Interviews with people about how technology has changed their lives 	<ul style="list-style-type: none"> Verb tense review 	<ul style="list-style-type: none"> Describing innovations in technology Describing the influence of technology in people's lives Using idiomatic expressions 	<ul style="list-style-type: none"> Listening to an automated telephone system & determining the correct number to press for specific needs 	<ul style="list-style-type: none"> Writing an instant message using common abbreviations